

# Sage Timberline Enterprise

## Cash Management

Now you can view and track cash transactions generated in Sage Timberline Enterprise applications (such as Accounts Payable, Payroll, Accounts Receivable, and Job Management) with Cash Management—and easily reconcile cash transactions with your company's bank statements and General Ledger.

Cash Management provides you with an easy way to monitor your cash flow and ensure that your accounts are always funded at optimum levels because it simultaneously tracks and registers your bank balances.

It makes maintaining the integrity of your books easy. With Cash Management, transactions from Accounts Payable, Accounts Receivable, and Payroll update the bank register automatically and send the corresponding transactions to General Ledger. Transactions created elsewhere are edited at their originating source, which ensures reconciliation across applications. And, you can limit which users have access to which bank accounts preventing the accidental misuse of accounts.

Cash Management also lets you import cleared bank information from banks including deposits, checks, and adjustments. Want even more convenience? With Cash Management you can suspend a reconciliation in progress and save your work, which frees you up to focus on other tasks, and then return to the process later without having to start over. The Bank Register also features a spreadsheet-style grid and the ability to send register items to Excel for further analysis.

Plus, you can use the Cash Management Workspace to track account balances, view transactions, and track the cash transactions back to the source document, such as the Accounts Payable invoice.

How else can Sage Timberline Enterprise Cash Management help you keep your company's books accurate and balanced? Just look at this comprehensive list of features:

### BENEFITS

- Effortlessly keep track of all checks generated with an easy to read register
- Better manage bank reconciliation transactions
- The bank register is flexible to allow you to clear bank transactions on your schedule
- Do bank reconciliation as often as you want
- Always know your cash position

Date	Description	Reference	Receipt amount	Payment amount	Cleared
01/15/2010	Bank Charges		0.00	25.00	<input type="checkbox"/>
			0.00	0.00	<input type="checkbox"/>
Totals			0.00	25.00	

  

Date	Trans type	Source	Transaction #	Description	Reference	Receipt amount	Payment amount	Cleared	Cleared amount	Date cleared
1/31/2009	Payment	Accounts Payable	1	Mid-Western Pro...	MIDW3702		3500.00	<input checked="" type="checkbox"/>	-3500.00	01/25/2010
1/31/2009	Payment	Accounts Payable	2	A-1 Electrical Su...	A1ES0001		873.52	<input checked="" type="checkbox"/>	-873.52	01/25/2010
1/31/2009	Payment	Accounts Payable	3	Chicago Electric	CHIC3504		1823.87	<input type="checkbox"/>	0	
2/28/2009	Payment	Accounts Payable	4	Mid-Western Pro...	MIDW3702		3500.00	<input type="checkbox"/>	0	
2/28/2009	Payment	Accounts Payable	5	Logan Sanitation	LOGA3100		600.00	<input type="checkbox"/>	0	
2/28/2009	Payment	Accounts Payable	6	Chicago Electric	CHIC3504		1824.98	<input type="checkbox"/>	0	
3/31/2009	Payment	Accounts Payable	7	Mid-Western Pro...	MIDW3702		3500.00	<input type="checkbox"/>	0	
3/31/2009	Payment	Accounts Payable	8	MidWestern Ford	MIDW0300		2200.00	<input checked="" type="checkbox"/>	-2200.00	01/25/2010
3/31/2009	Payment	Accounts Payable	9	Midwest Petrole	MIDW0500		675.00	<input type="checkbox"/>	0	
3/31/2009	Payment	Accounts Payable	10	Chicago Electric	CHIC3504		1805.09	<input type="checkbox"/>	0	
4/30/2009	Payment	Accounts Payable	11	Mid-Western Pro...	MIDW3702		3500.00	<input type="checkbox"/>	0	
4/30/2009	Payment	Accounts Payable	12	Elgin Power Equ...	ELGI0000		900.00	<input type="checkbox"/>	0	
4/30/2009	Payment	Accounts Payable	13	Chicago Electric	CHIC3504		1726.98	<input type="checkbox"/>	0	
5/31/2009	Payment	Accounts Payable	14	Mid-Western Pro...	MIDW3702		3500.00	<input type="checkbox"/>	0	
5/31/2009	Payment	Accounts Payable	15	Elgin Power Equ...	ELGI0000		900.00	<input type="checkbox"/>	0	

◀ With the Cash Management Bank Register you can sort based on the columns, apply filters to find specific transactions, and input as well as import bank transactions into the register.

### Setup

- Define the check format for the bank.
- Set up an account and routing number to take advantage of Accounts Payable Direct Deposit capabilities.
- Establish which users can pay invoices for each bank account.
- Link to MICR software directly within Cash Management.
- Identify cash accounts used with each bank account.
- Establish unique import formats for each bank account.

### Cash transaction management

- Keep track of all payments generated in Accounts Payable and Payroll, and all deposits entered into Accounts Receivable through an easy-to-read register on the screen.
- Track the status of each transaction (open or cleared).
- Enter adjustments and interest directly into Cash Management and automatically create corresponding entries in General Ledger.
- Clear bank transactions as often as you like. You can even import a listing of all cleared items as often as you like.

### Bank reconciliation

- Reconcile Cash Management bank accounts with your bank statement.
- Easily reconcile transactions that were part of an ACH payment by viewing the individual payment.
- Use filters and column sort options to quickly locate items to be cleared.
- Easily clear bank transactions and enter adjustments as often as you need.
- View a history of previous reconciliations in graphical form.

### Workspaces

- Apply filters to display exactly the information you want to see (for example, display only items of a certain item class or search for all cleared and outstanding payments to a particular vendor).
- Search for specific information using exact match or partial match criteria.
- View stored information onscreen through an interactive bank inquiry.
- Drill down from summary information to supporting detail.
- Perform actions against the shown information.

### Reporting

- Choose from a number of pre-designed reports (such as Bank and Cash Account Comparison, Bank Account Analysis, Bank Reconciliation, Bank Register, and Direct Cash Entries).
- Apply standard filters so that only the specific information you want to report prints.
- Create new reports using the Sage Report Designer.

### Additional features

- Add custom fields to the bank account record for additional information tracking.
- Add an unlimited number of bank contacts and addresses.
- Attach notes and files to individual transactions.

Cash Management is a part of Sage Timberline Enterprise, a tightly integrated business management software solution designed to simplify the complex needs of service and specialty contractors.