



Sage Timberline Office Desktop

Simplifying workflow and saving time, Desktop presents all the information and resources you need in a single location to efficiently manage your work.

From one screen, you're able to efficiently review mission-critical information and initiate tasks in the software important to your role in the organization.

Fully customizable, Desktop acts as a personal home page and allows each person to organize common tasks according to individual requirements. Create shortcuts to the applications you frequently use. Access non-Sage Timberline Office resources such as Word documents, Excel files, and favorite web sites. Highlight important inquiries and reports. And set up your personal desktop to automatically deliver key business metrics that you can refresh at any time.

The Sage Timberline Office Desktop links you directly to the Sage Information Center, the smart way to stay on top of industry, company, and product information to maximize your software investment. You'll find the latest news, tips and techniques, product alerts and notifications as well as information on training, support, and customer feedback specific to Sage Timberline Office.

Desktop functionalities such as Setup Central, Workflow Centers, and Job Central deliver unparalleled easy-of-use for a streamlined, implementation and efficiencies to maximize your profitability.

Setup Central Wizards speed implementation time and simplify setup procedures to get you operational, with less downtime.

Streamline and integrate business processes to run more efficiently and accurately with Workflow Centers. You'll have the information you need in a more timely fashion resulting in better, more informed business decisions.

With Job Central, easily set up common types of jobs and contracts from one convenient location, saving you time while ensuring that the job details have been covered.

Because Sage Timberline Office provides this implementation flexibility, you have freedom to choose what works best for you—based on your unique business objectives and system requirements. You can customize your implementation as necessary to accommodate complex business processes, or take advantage of the additional Desktop features to address more common, industry-standard practices.

Desktop features and efficiencies

- Make your access to all of your Sage Timberline Office functionality, other applications, and information direct and immediate.
- Use a pre-configured home page as a foundation to quickly create your own personal digital dashboard.

- Designate and group common tasks, inquiries, and reports to streamline workflow.
- Connect directly to tools and information such as Microsoft Word and Excel documents and commonly referenced web site links.
- Streamline your reconciliation process with a built-in reconciliation tool and reports.
- Take advantage of the flexibility to create a unique desktop for each user in your organization to meet role-specific needs.
- Provide new employees with predefined desktops to help them quickly get up to speed on how to access the technology tools and information associated with their job roles.

Setup Central Wizards

- Streamline the software setup and reduce overall implementation time.
- Decrease manual data entry with copy and paste functionality.
- Set up software at your own pace. Setup Wizards will remember where you left off.
- Keep on the right track with built-in Tips and Tricks.
- Enter beginning balances and tie back to the GL.
- Automatically back up your data.

Workflow Centers

- Quickly access Workflow Centers from the Desktop.
- Optimize your productivity by accessing tasks you perform most often in an intuitive workflow layout.
- Instantly view commonly used reports and inquiries.
- Easily reconcile General Ledger and sub-ledgers.
- Quickly access assistance topics with a click of the mouse.

Job Central

- Set up jobs, including billing information, schedule of values, and estimates all from one convenient location.
- Use copy and paste functionality for fast, accurate data entry.

Sage Timberline Office Desktop is part of Timberline Office, fully integrated financial and operations software for construction and real estate professionals.

The screenshot displays the Sage Timberline Desktop software interface. The main window is titled 'Job Overview' and shows a report for '03-001 NW Food Warehouse' dated October 20, 2005. The report is organized into several sections:

- Navigation Links:** Billing Summary, Buyout, Change Request Log, Correspondence Log, Cost Code Breakdown, Current Drawing Log, Insurance Log, Job Contact List, Job Information, Labor Status, Meeting Items Log, Open Invoices, Quotes Due From Vendors, RFI Log, Subcontract Log, Submittal Log, and Transmittal Log.
- Profit Table:**

			Cash Flow	
Original gross profit	227,227	10 %	In	449,550
Revised gross profit	282,670	12 %	Out	374,639
Pending gross profit	290,240	12 %	Variance	68,911
- Contract Status Table:**

		Billing	
Original contract amount	2,489,500	Billed-to-Date	865,800
Approved contract changes	151,195	Cost-to-Date	734,123
Revised contract amount	2,640,695	Variance	151,677
Pending contract changes	24,655		
- Cost Control Table:**

	Revised Estimate	JTD Cost		
Labor	691,612	249,434	36 %	Original cost/sqft 28.28
Subcontract	654,869	34,752	5 %	Revised cost/sqft 29.27
Material	802,407	268,066	33 %	
Equipment	154,323	152,980	99 %	
Other	37,990	28,890	76 %	
Overhead				
Total	2,341,200	734,123	31 %	
- Document Control Table:**

	Total	Outstanding	Overdue

The interface also includes a 'My Tasks' sidebar on the left with categories like Documents, Document Logs, Change Management, Subcontract Management, Cost Control, Contract, and Contacts. At the bottom, it shows 'Current Page No.: 1', 'Total Page No.: 11', and 'Zoom Factor: Page Width'.

Customize your desktop by creating shortcuts to information that is most pertinent to your daily routine.

